Completing a module

What to do if you haven't achieved completion

If you believe that you have completed the elearning but the tick is not appearing in the block then it's likely that you haven't completed all the interactions.

Here is what you need to do:

Go back into the elearning.

Progress bars in the elearning menu

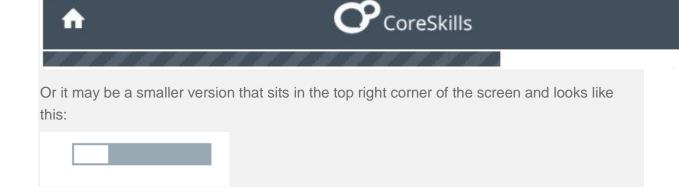The blocks on the title page all carry a progress bar at the bottom.

The one on the left is not complete and the one on the right has not been started. When you are complete all the progress bars under all the blocks will be full.

Look for a section that is not complete and click it to go to that section.

Progress bars in a section/page

In every page or section of an elearning module you will see a progress bar at the top of the page. It may be full width across the top of the page like this one:

Or it may be a smaller version that sits in the top right corner of the screen and looks like this:

Using the bar to see what you have done

Clicking that progress indicator will show you which components you have done and which you haven't.

The white bits are complete and the darker ones have yet to be done.

Clicking a section that is still dark will take you to that section and allow you to complete it.

You must complete all the activities to complete the module.

Exiting

When you are done use the Exit Activity button in the bottom left of the screen to return to your course page.

When you have made sure that all the progress bars are filled you should have successfully completes the module.